

Donor Anonymity Policy

Policy Purpose

The purpose of this policy is to define how Leading For Children (LFC) approves and administers requests for anonymity as it relates to gifts to the organization.

To Whom the Policy applies

This policy applies to LFC, the LFC Team, LFC Board of Directors, and any member of the LFC community who engages in the solicitation, administration and/or stewardship of gifts.

Policy Statement

LFC may publicly recognize donors in donor recognition channels and media produced by the organization, including print, spoken, broadcast, and/or online media. Donors may seek to remain anonymous. To that end, anonymity is dependent on the desires of the donor balanced with the obligations of LFC to comply with its Gift Acceptance Policy. Donors should be aware that complete confidentiality is not permitted as a limited number of employees approved by the Executive Director will be provided with the minimum level of access to gift and donor information required to conduct LFC business to process the gift. In addition, the Executive Director may confer with the Board of Directors to evaluate the request for confidentiality based on the principles mentioned in the Gift Acceptance Policy. There is no guarantee that a request for anonymity will be granted.

Public Anonymity

In cases where the donor is requesting public anonymity, the gift acceptance vote by LFC will move forward with the identity of the donor known and include a reference that the gift is being made anonymously. The donor's name will not appear in publications or other public announcements, except as "anonymous." The gift will be recorded as anonymous on the donor's record in Salesforce.

Change to Status

The donor may make a written request to LFC, at any time, to remove their anonymity status or the anonymity status of their individual gifts.

Federal and State Reporting Requirements

LFC adheres to all applicable Federal and State reporting requirements, including those that may require the organization to provide governmental agencies with



information including, but not limited to, donor name(s), residency, and amount of the gift. Federal and state law may require LFC to disclose information regarding donors, even if the donor seeks to remain anonymous.

The following information complements and supplements this document. The information is intended to help explain this policy and is not an all-inclusive list of policies, procedures, laws and requirements.

[Gift Acceptance Policy](#)